

WITHERN WITH STAIN & TOTHILL PARISH COUNCIL
www.withernstain.uk

Parish Clerk:
Andrew Claydon
Sundancer
35 Sea Road
Chapel St Leonards
PE24 5SA

E mail: parishclerkwithernstain@gmail.com
(parish clerk withern stain at gmail dot com)

The ANNUAL meeting of the Parish Council is scheduled for **xxth May 2021. It will be held on ZOOM at the following address in the car park at Withern Village Hall.**

A D Claydon

Clerk and RFO

xxth May 2021

DRAFT A G E N D A

- 1. Election of Chairman**– to receive nominations and elect a Chairman
- 2. Election of Vice Chairman** – to receive nominations and elect a Vice Chairman
- 3. Apologies for absence**
- 4. To Receive any declarations of interest not previously disclosed.**
- 5. To approve the minutes of the meeting of 6th April 2021 for Chairman’s signature.**
- 6. Financial:**
 - a) To approve / pay the following and produce cheques for signature:

Zurich Municipal (insurance renewal 2021/22)	£203.22
Lincolnshire County Council (speedwatch fee)	£40.00
 - b) Annual Governance and Accounts Return (AGAR) –
 - i. To approve External Audit exemption form
 - ii. To approve Annual Governance Statement
 - iii. To approve Accounting Statement
- 7. Any other Matters for general discussion and/or inclusion in next agenda** Review of Standing Orders and Financial Regulations; Speedwatch
- 8. Next meeting** – per schedule, Tuesday 29th June 2021, Withern Village Hall, 7pm. Date, time and location may be subject to change.