

• **WITHERN AND STAIN & TOTHILL PARISH COUNCIL**
MINUTES OF MEETING HELD
17TH JULY 2018

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Present: Cllr Acklam, Cllr Hughes, Cllr Thompson, Cllr Jenkinson, Cllr Lees, Cllr Harvey

Cllr Graham Cullen (LCC) and 3 Members of the Public

- A point was raised by member of the public about getting the Agenda on the Noticeboard and website in good enough time for the meeting. It was agreed that the Parish Council would try and put it on sooner than the 3 days as had been the norm previously.
- Issue of Laptop for the Clerk was raised. As this is on the agenda it would be discussed as part of the meeting
- Chalk Lane. As the council are no longer cutting verges, and due to the pot holes on the lane, cars are getting scratched. It was suggested that the Parish Council write a letter to ELDC regarding this.

129. Apologies:

Valid reason was given for the absence of Cllr Donner. Also Sandra Harrison (ELDC) had given prior apologies as had to be at another meeting.

130. Declaration of interest not previously disclosed: None Received

131. Approval of minutes of meeting held 5th June 2018.

These were approved by Cllr Hughes, seconded by Cllr Thompson and signed by Cllr Acklam

132. Update from Previous Minutes

Mobile phone lent to the Council by Cllr Hughes is now operational.

133. Financial: Cllr Acklam circulated a spreadsheet showing expenditure vs budget for FY17.18

It was discussed that the audit was still outstanding and that Cllr Acklam was looking for an internal auditor.

Cheques for Payment:

Spanglefish (website hosting)	£29.95
John Hughes (mobile phone for clerk PAYG)	£10.00
Robert Aldrich (GrassCutting)	£413.50
M Perret (April/ May)	£150.40
HMRC	£37.60

The cheques for M Perret / HMRC could only be sent once the appropriate paperwork had been raised on the HMRC website. Cllr Acklam could not currently access the PC account as the security procedure directed the access codes to the previous Clerk mobile, as this was not easy to sort.

134. Correspondence:

- a. LALC AGM on 17th October 2017 – anyone wishing to attend should put their names forward.
- b. Reply from Jeremy Hunt regarding our letter about Childrens services at Boston Pilgrim Hospital.

135. **Speeding Signs:** A discussion was held on offering a small annual payment for the management of village speed signs. It was agreed to carry this forward to the next meeting as Cllr Donner who looks after these was not at the meeting.
136. **Parish Clerk Recruitment:** Cllr Hughes sent an amended recruitment letter to LALC and this has also been put on the website. There is a possible candidate in the village, but not in a position to apply at this time. Cllr Harvey asked if it was possible that members related to current Councillors could apply. Cllr Acklam said he would look at the regulations to see if this was an issue.
137. **Purchase of Laptop for Clerks work.** It was discussed that with GDPR this was a good way of keeping everything in one place. If a clerk is appointed then it would be easier just to handover a laptop with everything on it. Cost would be around £250 (equivalent to 2 months Clerks salary) which would be covered by not having a clerk for two months. Purchase proposed by Cllr Jenkinson, seconded by Cllr Thompson.
138. **Planning.** No updates or current planning applications
139. **Any other matters.** Cllr Hughes raised the issue of water leakage near Keys Farm at the end of Chalk Lane. He discussed with Anglian water who were inspecting, and thought it might be a 'raw sewage' puddle. It was agreed that the Council would write to Anglian water asking them to urgently deal with the matter.
140. **Confirmation of next meeting:**
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Meeting dates until end of the Year

Tuesday 17/7/18
Tuesday 28/8/18
Tuesday 16/10/18
Tuesday 27/11/18

Meeting Closed 7.35pm
