

WITHERN WITH STAIN & TOTHILL PARISH COUNCIL

14th May 2019

www.witherstain.uk

Present: Cllr Acklam, Cllr Hughes, Cllr Donner, Cllr Osborne, Cllr Harvey

Cllr Harrison ELDC

3 Members of the Public

Meeting Opened at 19.00

No public session, so went straight into Parish Council Meeting.

40. Apologies:

John Thompson had been called away at short notice, was therefore unable to attend

41. Confirmation and Declaration of Newly Elected Members

a) Acceptance of Office:

Acceptance of Office was signed by all Councillors

b) Declaration of Interest:

Declaration of Interest was signed by all Councillors

42. Election of Chairman.

Cllr Hughes Proposed Cllr Acklam to continue as Chairman

Cllr Osborne seconded proposal

Resolved

43. Election of Vice-Chair

Cllr Acklam Proposed Cllr Hughes to continue as Vice-Chair

Cllr Harvey seconded proposal

Resolved

44. To Approve the Minutes of the meeting held 2nd April 2019 and approve the Chairman's signature.

Approved and Signed

45. Updates from those minutes:

Cllr Acklam updated on Potholes on Church Lane. They are now scheduled.

46. Updates from LLC or ELDC

ELDC Induction training to be held on 22/5, whether a new member or not.

47. Financial:

Cheques for Signature:

Zurick Insurance £200.33

S. Acklam Expenses £ 16.91 (ink and Stamps)

48. Financial Year End Balance and Expenditure, Approval of Audit Documents

a. Asset Register 2019.

Asset Register 2019 Members received and agreed the Asset Register value

b. Year End Balances

Year End Balances These were discussed and noted

c. Audit – Governance Statement Signature

Signed the Annual Governance Statement

d. Audit – Accounts

It was proposed by Cllr Donner, Seconded by Cllr Harvey and Resolved that the Chairman

Signed the Accounts

e. The next steps of the audit process were discussed

f. External audit process and fees

Happy for audit fees to be paid. Proposal, Seconded and Resolved that Chairman and Vice-Chairman sign the exemption certificate

49. Correspondence/Clerks Update

No Correspondence. Cllr Hughes has been putting anything through on emails to councillors

To ensure quick response should it need it.

50. Parish Litter Pick/Update

7 People volunteered. 12-14 bags of litter were filled. Cllr Acklam said it was a great effort.

Proposing to do another one earlier rather than later before grass grows. Keep eye on it, if

It needs doing again, so can get more help too.

51. Parish Clerk Recruitment

Cllr Hughes has spoken to a gentleman who is retired from ELDC. Appears to be interested.

Proposing a meeting between Cllr Acklam and himself to offer job.

52. Planning

Planning Application N/212/00760/19 Manor House, Withern

No objections were made. Proposed to be passed Cllr Donner, Seconded Cllr Osborne

53. Any other matters for general discussion and/or inclusion in next agenda.

None

54. To confirm date of next meeting.

Tuesday 2nd July 2019

Meeting Closed 19.50