

Bank reconciliation – pro forma

Name of smaller authority: WITHERN WITH STAIN PARISH COUNCIL

County area (local councils and parish meetings only): LINCOLNSHIRE

Financial year ending 31 March 2018

Prepared by S ACKLAM CHAIRMAN (Name and role)

Date 1/8/18

Balance per bank statements as at 31 March 2018:

£ £

2698

Petty cash float (if applicable)

Less: any un-presented cheques at 31 March 2018

150.40

(nbr 25)

37.60

(nbr 26)

Add: any un-banked cash at 31 March 2018

Net balances as at 31 March 2018 (Box 8)

2509

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2017 (Prior year Box 8)

1851.87

Add: Receipts in the year

3204.12

Less: Payments in the year

2546.03

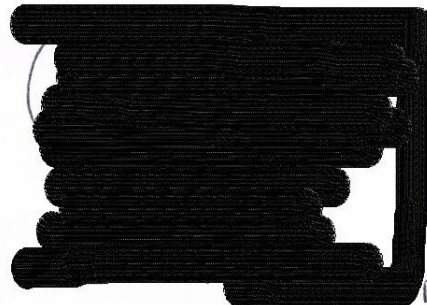
Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)

2509.96

(See [example](#) for guidance if required)

MINUTE NO:

02/08/2018 Minute 143 (b)



FRO

CHAIRMAN

DATE